

Municipal Internship Program- Accounting/Finance Stream

Overview: Join us for an 18-month **paid** internship designed for recent graduates eager to explore municipal government within small and medium-sized municipalities in Alberta. As an Accounting/Finance intern, you'll receive comprehensive training, mentorship, and hands-on experience to become a future leader in public service.

Who We're Looking For: We are looking for motivated individuals with a passion for community impact. Successful candidates for the Finance/Accounting stream are driven problem solvers with strong analytical skills and effective communication abilities. This internship offers the opportunity to explore every facet of municipal operations, fostering a deep understanding of how local governments function and how they can best serve their communities.

What You'll Do:

- Gain insight into municipal accounting and finance, covering the full cycle from budgeting to audit preparation.
- Participate in budget discussions, prepare financial reports, process payroll and accounts, and support procurement initiatives.
- Gain insights by engaging with municipal departments that support Finance/Accounting activities.

What We Offer:

- Competitive salary and benefits.
- Attractive funding for professional growth.
- Support from experienced mentors and leaders.
- Comprehensive insights into municipal finance and administration.
- Diverse hands-on experiences to develop management skills.
- Access to a vast network of municipal professionals.
- Opportunity for Certified Public Accountant (CPA) designation pursuit with support from the host municipality.

Who Can Apply:

- Graduates with accounting or finance degrees/diplomas completed between January 2023 and April 2025.
- Eligible to work in Canada.
- Willing to relocate or commute to the host municipality.

Anticipated Salary Range: \$50,000-\$65,000/year

How to Apply: Visit the [program website](#) for details and complete an online application.

Deadline: February 18, 2025, 12 PM MST.