

Student Navigator

Purpose:

As a volunteer working with the Student Life team, Student Navigators main objective is to engage in intentional relationship building with new students to become an integral part of The King's University (TKU) community as they transition to TKU through the First Year Experience Program (FYE). They will provide support with all aspects of New Student Move-In and Orientation: Welcome to Campus. The Student Navigator will welcome new students and be a resource to help students acclimate to The King's campus. Student Navigators will be assigned a specific group of new students. They will check in on and provide support and guidance to new students.

Mandatory Key Dates:

Mandatory training and prep – Friday August 22 from 9 am to 3 pm on campus
Mandatory training for IS Fall Retreat – TBD (will be a weekday evening, meal included)
Assist with new student move in – Monday August 25, 2025
Orientation: Welcome to Campus – Tuesday August 26, 2025 all day (Fall); January 12, 2026 (tentative) (Winter)
Fall Retreat – Sept 10 - 12, 2025

Deadline to Apply: Monday January 27, 2025

Reports to: Student Life

Qualifications:

- Registered in at least your second academic year at King's.
- Ability to develop strong interpersonal relationships, work independently and be self-motivated.
- Effective time management skills and organizational skills
- Confidence in leading groups of students and providing support/resources.
- Strong communication and problem-solving skills.
- Self-reflective, mature, and reliable.
- Awareness of and sensitivity to needs of new students.
- Non-judgemental and open minded.
- Open and willing to serve within a Christian context.
- Support the King's mission and vision as well as demonstrate a commitment to King's community values.
- Maintain a current and cumulative GPA of 2.0 or above.

Responsibilities and Expectations:

- Attend orientation (fall and winter) to welcome incoming new students into King's.
- Remain knowledgeable of on-campus resources and services.
- Provide one on one and/or group time with assigned group of new students.
- Be able to answer questions and provide guidance around what it means to be a student at King's.



- Serve as a role model by demonstrating integrity inside and outside of the classroom.
- Demonstrate ability to develop strong interpersonal relationships.
- Demonstrate sensitivity toward issues that impact diversity, equity and inclusion through friendship and advocacy for students.
- Have a working knowledge of and abide by the regulations, policies, and procedures of King's as described in the Student Handbook and Community Living Standards.

Perks:

- Free admission to the Fall Retreat.
- King's Orientation T-Shirt.
- Student Navigators receive mentorship from Student Life staff/faculty.
- Alternative IS Conference format in Fall term.
- Optional professional development/training opportunities throughout the year.

I have read and understand the role and commitment of a Student Navigator.

Name _____

Date _____

Signature _____